

## Board of Tree Experts Minutes

January 17, 2023

The Board of Tree Experts met on this date at the NJBTE Office, 101 W Veterans Hwy, Jackson, NJ 08527

### Those present were:

Steve Chisholm, Sr., President

G. Lovallo

B. Emens (Zoom)

J. Greipp

T. Wyckoff (Zoom)

K. Downes

P. Zipse)

M. Goggin

R. Wolowicz (Zoom)

Bruce Velzy DAG

Candice McLaughlin DAG (Zoom)

### **Public in Attendance**

Ray Slaman

### Staff

P. Aufiero, Recording Secretary

A. Dietz, Administrative Assistant

L. Herrera, Administrative Assistant

### Public in Attendance

Ray Slaman

### **Meeting called to order at 9:45 am**

**I. Open Public Meeting Act:** Read by P. Aufiero signed by S. Chisholm and G. Lovallo.

**II. Reorganization:**

*Title Change from President & Vice President/Treasurer to Chairman & Vice Chairman.*

G. Lovallo nominates S. Chisholm as Chairman, seconded by J. Greipp. Motion passed.

P. Zipse nominates G. Lovallo as Vice Chairman, seconded by B. Emens. Motion passed.

**III. Approval of Agenda:** Motion to approve Agenda, with changes, by B. Emens, seconded by T. Wyckoff. Motion passed.

**IV. Minutes** Motion to approve minutes of December 20, 2022 by M. Goggin, seconded by K. Downes. Motion passed with changes.

**V. Administrative Report and Correspondence**

**A. Vendor Update:**

CAA will handle the rent payment to Jackson Twp.

MVC will only take check or money order.

**B. By the Numbers:** see attached

**VI. Financial Report:**

Simplified Accounting is needed. T. Wyckoff suggests asking S. Matis to give the Board specific report for details on what is paid out for each category, ie. payroll, vendors, etc. Program Manager would be responsible to get this information. see what financial reports other boards receive. B. Velzy, DAG will look into this.

**VII. Public Comment:** None at this time.

**VIII. Old Business**

**A. Attendance Policy:**

Discussion: Board is limited

**B. Solid Waste MOA;** there isn't a draft so B. Velzy will start from scratch.

**C. Program Manager;** members will hold special meeting on Zoom to discuss details on the position.

**IX. New Business**

**A. Motion to approve 4 business registrations M. Goggin, seconded by B. Emens.**  
Motion passed.

Knock on Wood Tree Service	LTCO	Phillipsburg, NJ
D.C.N Landscape & Hardscape	LTCO	N. Brunswick, NJ
Brunos Landscaping & Patio	LTCO	E. Brunswick, NJ
Beyond the Leaf Tree & Shrub	LTCO	Barto, Pa

**B. Motion to certify the Exam grades Licensed Tree Care Operator Applicants for Class of December 2022 who have attained passing grades and will have their names read into the December 20, 2022 minutes by J. Greipp, seconded by G. Lovallo. Motion passed.**

LTCO	
Marvin Villanueva	East Hanover, NJ
Bienvenido Vargas	Bound Brook, NJ
Higinio Deleon	Trenton, NJ
Angel Godoy	Trenton, NJ
Jaime Castro	Plainfield, NJ
Timothy Peare	Branchburg, NJ
Adam Murphy	Blairstown NJ

Motion was made by J. Greipp to go into closed session, seconded G. Lovallo.

Motion passed 11:05am.

Motion to go back to Regular session by J. Greipp, seconded by P. Zipse.

Motion passed 12:32pm.

**X. Other:**

Motion to close Wells Fargo Account by P. Zipse, seconded by J. Greipp. Motion passed.

**XI. Public Comment: None**

**Motion to adjourn by G. Lovallo, seconded by P. Zipse. Motion passed, 12:30pm.**