

Board of Tree Experts Minutes

May 18, 2021

The Board of Tree Experts met on this date at the New Jersey Board of Tree Experts Office, 101 West Veterans Hwy, Jackson, NJ 08527

Those present were:

S. Chisholm, Sr., President
J. Greipp

Attending by Zoom/Phone

R. Wolowicz, VP/Treasurer
G. Lovallo
B. Emens
K. Downes
P. Zipse
Michael Schuit, DAG
Candice McLaughlin DAG

Staff

Michael D'Errico, Program Manager
Patty Aufiero, Recording Secretary
Arlene Dietz, Administrative Assistant
Zamayra Rivera, Administrative Assistant
Linda Herrera, Administrative Assistant

Meeting called to order at 9:35 am

- I. **Open Public Meeting Act:** Read by M. D'Errico, signed by S. Chisholm and J. Greipp for R. Wolowicz
- II. **Approval of Agenda:** Motion to approve Agenda by J. Greipp, seconded by P. Zipse. Motion passed.
- III. **Minutes of February 16, 2021 & April 27, 2021:**
 - A. Minutes of February 16, 2021, motion to approve by B. Emens, seconded by K. Downes. Motion passed with minor correction/comments.
 - B. Minutes of April 27, 2021, motion to approve by G. Lovallo, seconded by K. Downes. Motion passed with minor corrections/comments.
- IV. **Administrative Report and Correspondence:**
 - A. Four dates are scheduled for the LTE Field Exam: June 30, July 28, August 25 and September 29, 2021. Locations will be possibly Rutgers, Brookdale Community College and/or Jackson Twp Justice Complex.
 - B. Approximately 6 candidates have registered for the field exam.
 - C. New staff member, Linda Herrera, Administrative Assistant. 1.

V. Treasurer’s Report: : Presented to the Board, subject to audit.

Available for review upon request.

Checking Account Balance.....	\$ 8,418.85
NJCFS Account	<u>\$ 57,518.85</u>
<i>ASSET BALANCE AS OF May 18, 2021.....</i>	<i>\$ 65,937.70</i>

Summary: Since the Last Treasurer’s Report – Checking Account

Expenditures:	\$ 2,237.67
Revenue	\$4,420.00
Checking Account Balance:.....	\$ 8,418.85

Summary: Since the Last Treasurer’s Report – NJCFS Account

Expenditures	\$ 0.00
Revenue	\$ 36,275.00
NJCFS Account Balance.....	\$ 57,518.85

VI. General Public Comment:

None

VII. Closed Session - Compliance and Enforcement:

Motion to go into closed session by B. Emens, seconded by P. Zipse. Motion passed 10:01 am.

Motion to come out of Closed Session by J. Greipp, seconded by B. Emens. Motion passed at 11:49 am.

VIII. Old Business

- A. Database: The unregistered list on the website have been removed, replaced by a public access to Registered and Unregistered companies through the Database. The Board was provided a copy representing the “unregistered/under review business page”. The Board was also provided a copy of the “Payment by Period” page.
- B. Other: None

IX. New Business

- A. Approval of the AONOCAPA List: The Board decided to table this action until next meeting in June 2021.
- B. Compliance with the Law/Rules – Update with Numbers:
The Board received the monthly updated listing of numbers for compliance with the law and the rules.

- C. Certification of Exams – Class of May 2021: Motion to certify LTCO examination grades for May 2021 and read into the minutes, by J. Greipp, seconded by B. Emens. Motion passed.

LTCO

Brian Frattaroli	Newfield, NJ
Howard Davis	Blackwood, NJ
Gavin Lewis	Flemington, NJ
Desiree Mariani	Toms River, NJ
George McCoy II	Toms River
Clint Miller	Flemington, NJ
Merlin Turcios	Passaic, NJ
Marion Moreno	Perth Amboy, NJ
Nestor Espejo	Pomona, NY
Gabriel Ramirez	Bergenfield, NJ
Jose Rivera	Tappan, NY
David Vivar	Hillsdale, NJ
Luis Osorio	Union, NJ
Enrique Ramirez	Englewood, NJ
Coronado Rufina	Woodbridge, NJ
William Espinal-Mesia	Linden, NJ
Jose Cubero	Bridgewater, NJ
Oscar Bautista	Deerfield, NJ
Luis Rivera	Morristown, NJ
Richard Schiavone	Bound Brook, NJ

- D. Review of Applications and Approval:

1. Business Registration Approvals.

Motion to approve 7 Business Registration by P. Zipse, seconded by B. Emens. Motion passed.

Pop's Bees & Trees	Milford, NJ
Hidalgo Landscaping & Tree Services	Hillsborough, NJ
Swift Tree Service LLC	Estell Manor, NJ
Jorge M. Landscaping & Construction	Upper Saddle River, NJ
724 Tree Service LLC	Monmouth Junction, NJ
Buffalo Tree Service	Riverside, NJ
Luna Landscaping	Marlton, NJ

- E. **2. LTCO Reciprocity Approval:**

None

- F. Notice of Violation/NVOS update numbers:

The Board received the monthly update on NOV/NVOS issued.

\$39,000.00 in penalty payments has been issued since our last Board meeting.

G. Compliance Report:

1. Jeff Tandul is our newest Inspector. He will come into the office for training in May.

2. G. Lovallo informed the Board that the Union Brothers wanted to thank Z. Rivera for excellent job with prep class and exams.

H. Other: None

X. **General Public Comments (3 minutes/person)** None

XI. **Motion to adjourn** by G. Lovallo, seconded by J. Greipp. Motion passed, 12:24 pm.