

Board of Tree Experts Minutes

February 16, 2021

The Board of Tree Experts met on this date at the New Jersey Board of Tree Experts Office, 101 West Veterans Highway, Jackson, NJ 08527

Those present were:

S. Chisholm, Sr., President
J. Greipp

By telephone

G. Lovallo
B. Emens
K. Downes
R. Wolowicz
P. Zipse

Attending by Phone

Michael Schuit, DAG
Candice McLaughlin DAG

Staff

Michael D'Errico, Program Manager
Patty Aufiero, Recording Secretary
Arlene Dietz, Administrative Assistant
Zamayra Rivera, Administrative Assistant

Meeting called to order at 9:32 am

- I. **Open Public Meeting Act:** Read by M. D'Errico, signed by President S. Chisholm and J. Greipp for Vice-President R. Wolowicz.

- II. **Approval of Agenda:** Motion to approve Agenda by J. Greipp, seconded by B. Emens. Motion passed.

- III. **Minutes** Motion to approve minutes of January 19, 2021 by J. Greipp, seconded by K. Downes. G. Lovallo abstains. Motion passed.

Motion to approve minutes of November 17, 2020 by G. Lovallo, seconded by P. Zipse. Motion passed.

- IV. **Administrative Report and Correspondence**
 - a. Bradley Beach has new ordinance which requires homeowners to hire businesses that are registered with the NJ Board of Tree Experts.

- b. Hoboken is revising their ordinance and wanted to know if the Tree Expert and Tree Care Operator’s Licensing Act prohibited homeowners from pruning street trees.
- c. Administrative Assistant position became available. Several interviews were scheduled and one candidate that is bi-lingual has been selected. She will be given a 90-day probation with 30-day reviews. She will work 25 hours per week.

V. Treasurer’s Summary Report: Presented to the Board, subject to audit. Available for review upon request.

1. Board of Tree Experts Asset Balance

Checking Account Balance.....	\$9,230.09
NJCFS Account Balance.....	\$53,398.86
Asset Balance as of 2/14/2021.....	\$62,628.95

A. Summary Since Last Treasurer’s Report – Checking Account

Expenditures:	\$4,494.74
Revenue:	\$ 00.00
Checking Account Balance.....	\$9,230.09

B. Summary: Since Last Treasurer’s Report – NJCFS Account

Expenditures:	\$ 00.00
Revenue:	\$ 15,685.00
NJCFS Account Balance.....	\$53,398.86

VI. No Public in Attendance

VII. Closed Session:

Motion to go into Closed Session by J. Greipp, seconded by B. Emens, Motion Passed at 10:12 am.

Motion to come out of Closed Session by J Greipp, seconded by P. Zipse. Motion Passed at 11:22 am.

VIII. Old Business

A. License Suspension/ 10-day letter:

The Staff sent out 76 suspension letters to Licensees that did not renew on time.

Businesses that no longer have a licensee will be notified they have 60 days to get a new licensee.

B. Database Update:

Search Box has been installed on database for searching business or licensee.

C. Other: None

IX. New Business

A. Certification of Exams - Class of January/February 2021:
Motion to certify LTCO examination grades for December 2020 and January 2021 and read into the minutes, by J. Greipp, seconded by B. Emens. Motion passed.

LTCO

Evan Boyysut	Woodbine NJ
Roderick Cyktor	Rosemont NJ
Sara Hussain	Woodbridge NJ
John Lazorchak	Neshanic Station NJ
Gunar Berholz	Monroeville NJ
Paul Jost	Orange NJ
Andrew Stettner	Hellertown PA
Andrew Robel	Berlin NJ
Josue Padilla	Dover NJ
Hector Carbajal	Monmouth Junction NJ
Wilfredo Hernandez	Waldwick NJ
Howard Nunez	Landing (Roxbury Twp.) NJ
Jorge Mangandi	So. Plainfield NJ
Armando Lazo	Princeton NJ
Heriberto Bonifacio	Pennsauken NJ

LTCO Exam

Scheduled	Attended	No Show	Passed
36	20	16	15

- B. Compliance with the Law/Rules – Update with Numbers:
The Board received the monthly updated listing of numbers for compliance with the law and the rules.
- C. NOV/NVOS:
Monthly update on NOV/NVOS is not available for this meeting.
- D. Compliance Inspector Report:
Patrick Donovan will be out on extended medical leave.
- E. Review of Applications and Approval:
Business Registration Approvals.
Motion to approve 8 business registrations by J. Greipp, seconded by P. Zipse. Motion passed.

Knittel Tree Service LLC	Long Branch, NJ
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Green Rite Landscaping & Lawn Care	Freehold, NJ
Chajon Landscaping & Tree Service	Trenton, NJ
Landscaping Design & Tree Service	Clifton, NJ
Almighty Tree Service	Dover, NJ
Davis Lawns & Landscapes	Salem, NJ
RGC Landscaping	Lawrence Twp., NJ
Lumberjacks Tree Service	Whitehouse Station, NJ
RLW Tree Service	Plainfield, NJ
Donato's Landscaping Inc	Columbia, NJ
Kristian Tree Services & Landscaping	Freehold, NJ
Evergreen Tree Care Inc	Summit, NJ

LTCO Reciprocity.

Motion to approve LTCO reciprocity by P. Zipse, seconded by J. Greipp.

Motion passed.

Natalia Cebollero Bertran

Princeton

Hold until background check is complete; Luis Campana

A. Other: None

X. General Public Comments (3 minutes/person): None

XI. Adjournment:

Motion to adjourn meeting by K. Downes, seconded by P. Zipse. Motion passed.

Meeting adjourned at 11:35 am.