

Board of Tree Experts Minutes November 17, 2020,

The Board of Tree Experts met on this date at the New Jersey Board of Tree Experts Office, 101 West Veterans Highway, Jackson, NJ 08527

Those present were:

Steve Chisholm, Sr., President
Gary Lovallo

Attending by Phone

Pam Zipse
Barry Emens
Mark Goggin

Attending by Phone

Michael Schuit, DAG

Staff

Michael D’Errico, Program Manager/Asst. Treasurer
Patty Aufiero, Recording Secretary
Arlene Dietz, Administrative Assistant
Erin Lyons, Administrative Assistant
Zamayra Rivera, Administrative Assistant

Meeting called to order at 9:34 am

- I. **Open Public Meeting Act:** Read by M. D’Errico, signed by S. Chisholm and G. Lovallo.

- II. **Approval of Agenda:** Motion to change order of Agenda by G. Lovallo, seconded by B. Emens. Motion passed.

- III. **Minutes** of Oct 27, 2020.
 Hold until December meeting.

- IV. **Administrative Report and Correspondence**
NJ Gov. Phil Murphy has ordered reduced capacity for all gatherings down to 10. We have been administering the exam usually with 10 or under but have had 12 or 13 on occasion. We always use the COVID-19 precautions, masks required, temperature taken before entering and disinfectant used prior to and after exams.

V. Treasurer’s Summary Report:

Note: The Treasurer’s Report of August 18, 2020 is under review by the Board and the DEP Comptroller’s office and will be added to the minutes once it has been revised

1. Board of Tree Experts Asset Balance

Checking Account Balance.....	\$19,249.67
NJCFS Account Balance.....	\$76,242.37
Asset Balance as of November 17, 2020.....	\$95,492.04

A. Summary Since Last Treasurer’s Report – Checking Account

Expenditures:	\$2,159.62*
Revenue:	0.00
Checking Account Balance.....	\$19,249.67

B. Summary: Since Last Treasurer’s Report – NJCFS Account

Expenditures:	\$10,255.27* (includes a .02 adjustment)
Revenue:	\$20,483.08 (includes \$20,410.00 PO from CAA for CI)

NJCFS Account Balance.....	\$76,242.37
----------------------------	-------------

VI. No Public in Attendance

VII. Old Business

A. Suspended Businesses for Non – Nonrenewal :

Eleven businesses suspended for non-renewal. NVOS was sent to all with \$500.00 penalty. In order to be reinstated they must pay \$500.00 toward fine and \$225.00 registration renewal fee for a total \$725.00.

Discussion: Staff will contact DAG C. McLaughlin for her input on sending a “Cease and Desist” letter. We will also inquire about posting on the website a Revoked list.

B. Database Update:

Focus has been on Compliance and Enforcement, targeting to wrap it up before holidays.

Discussion: P. Zipse offered to host an online meeting with Board members for training on access to the database.

The database will soon be released for public access (limited).

Question from previous meeting regarding engineering firms that provide tree care consulting services, should they be registered?

VIII. New Business

- a. Certification of Exams - Class of October/November 2020:
Motion to certify LTE/LTCO examination grades for November 2020 by G. Lovallo, seconded by B. Emens. Motion passed.

LTCO

Carmen DeMatteo	Orange, NJ
Virginia Valasco	Clifton, NJ
Carl Pennella	Lebanon, NJ
Timothy Crudup	Barneget, NJ
John Kelly	Lindenwold, NJ
Juan Sanchez	Jamesburg, NJ
Kevin Calderone	Saddle River, NJ
Shane Glasser	Mays Landing, NJ
Phillip Walker	Bernardsville, NJ
Juan Vargas	Ewing, NJ
Jose Sanchez	Clifton, NJ
Ciro Moro-Rojas	Lakewood, NJ
Anibal Gonzalez	Ewing, NJ
Ruben Gonzalez	Lawrenceville, NJ
Quirino Morales	Howell, NJ

- b. Compliance with Law/Rules – Update with Numbers
The Board received the monthly updated listing of numbers for compliance with the law and the rules.

- c. NOV/NVOS:
The Board received the monthly update on NOV/NVOS

- d. Compliance Inspector Report:
The Board discussed compliance inspector’s reports.

- e. Review of Applications and Approval:
 - 1. Business Registration
Motion to approve 11 business registrations by G. Lovallo, seconded by M. Goggin. Motion passed.

Tree Musketeers	Woodbine, NJ
Frattaroli Property Solutions	Newfield, NJ
JLP Landscaping	Haledon, NJ
Luna Landscaping	Marlton, NJ
Espejo Landscaping & Tree Service	Pomona, NJ
Greenway Tree Care & Landscape Inc	Cornwall, NY
Leo Tree and Landscaping	Little Falls, NJ

Business registration approval continued:

Noble Oak, LLC
Levanduski Tree Care Inc
B&T Spilatore Landscaping LLC

Flemington, NJ
Robbinsville, NJ
Kendall Park, NJ

2. LTCO Reciprocity

Thaniel Beinert, must answer OSHA question to complete application.

f. Other:

Received complaint regarding Daivis Tree and Landscaping. Sent redacted complaint info and response form to Daivis. Have not received response, however, it is not overdue.

Should we have a Form for license plate request? Not necessary as we have an online application to fill out for MVC. All we need is plate number and reason for inquiry.

IX. General Public Comments

None

X. Adjournment

Motion to adjourn @ 11:00 am by G. Lovallo, seconded by P. Zipse.
Motion passed.