

Board of Tree Experts

Minutes

December 17, 2019

The Board of Tree Experts met on this date at the New Jersey Board of Tree Experts' Office, 101 W Veterans Hwy, Jackson, NJ 08527.

Those present were:

Steve Chisholm, Sr., President
Gary Lovallo
Kevin Downes
Pamela Zipse
Barry Emens
Mark Goggin
Todd Wyckoff
Joseph Greipp

Chloe Gogo, DAG
Michael D'Errico, Program Manager
Patty Aufiero, Recording Secretary
Arlene Dietz, Administrative Assistant
Erin Lyons, Administrative Assistant
Zamayra Rivera, Administrative Assistant

General Public:
Greg Fuhs, Thom Ritchie, Randy Halat

Meeting called to order at 9:38am

- I. **Open Public Meeting Act:** Read by M. D'Errico, signed by S. Chisholm and G. Lovallo
- II. **Agenda:** Motion to approve by B. Emens, seconded by J. Greipp. Motion passed.
- III. **Minutes of November 19, 2019:** Motion to approve minutes with minor changes by T. Wyckoff, seconded by B. Emens. Motion passed.
- IV. **Administrative Report and Correspondence:**
 - A. Public Notice for 2020 schedule to be posted on website, meetings at Rutgers will be at 1:00 pm instead of 2:00 pm. Motion to change time for Rutgers meeting by M. Goggin, seconded by P. Zipse. Motion Passed.
 - B. The Board has just issued the milestone LTE number 700.
 - C. The Board did not receive any hearing requests for waiver denials.
 - D. The Board was informed about two fatalities one on November 21st and the other on December 5th.

V. **Treasurer's Summary Report:**
December 17, 2019

1. **Board of Tree Experts – Asset Balance:**

Checking Account Balance.....\$ 5,462.68
 NJCFS Account Balance.....\$233,995.07

ASSET BALANCE AS OF December 17, 2019.....\$239,457.75

A. **Summary: Since the Last Treasurer's Report – Checking Account**

Expenditures: \$775.80*
 Revenue: \$0.00

Checking Account Balance.....\$ 5,462.68

B. **Summary: Since the last Treasurer's Report - NJCFS Account**

Expenditures: \$50,000.00*
 Revenue: \$37,580.49*

NJCFS Account Balance.....\$ 233,995.07

C. **PURCHASE ORDERS:** have been established for Staffing, Compliance Inspectors and Mail Postage Machine in the NJCFS Account

	<u>NJCFS Account</u>	<u>Remaining</u>
1. Staff Purchase Order:	\$98,901.51	\$27,847.82
2. Compliance Inspectors:	\$40,000.00	\$ 7,100.00
3. Jersey Mail Systems contract:	\$ 511.56	\$ 0.00
4. Compliance Inspector 22nd Century	<u>\$50,000.00*</u>	<u>\$50,000.00</u>
Total PO's	\$189,413.07	\$84,947.82

Purchase Order for 22nd Century in the amount of \$50,000.00 for Compliance Inspectors was submitted.
 Motion to accept Treasurer's Report with changes by B. Emens, seconded by T. Wyckoff.
 Motion Passed.

VI. General Public Comment (3 minutes/person):

1. Greg Fuhs, Sundance Tree Expert Co. Had a question concerning his Reciprocity application. To be discussed in closed session.
2. Thom Ritchie, LTE 325, questions about CEUs for Green Industry: Green Expo.
3. Randy Halat, Trees R Us, requesting grandfathering. To be discussed in closed session.

VII. Closed Session:

Motion to go into closed session by G. Lovallo, seconded by J. Greipp. Motion Passed at 10:18 am.

Motion to come out of closed session by G. Lovallo, seconded by J. Greipp. Motion Passed at 11:50 am.

VIII. Old Business:

- A. Municipal Brochure:
The staff provided another copy of the updated Municipal Brochure for review and asked the Board to notify staff of any changes or corrections within 2 weeks.
- B. Database:
T. Wyckoff and P. Zipse recommend looking, at NJEMS. Tabled until January. Todd will get contact information for the staff to follow up.

IX. New Business:

- A. Certification of Exam Grades from December 4, 2019:
Motion to Certify the Exam Grades of the Licensed Tree Experts and Licensed Tree Care Operator Applicants for the Class of December 4, 2019 who have attained passing grades and will have their names read into the December 4, 2019 minutes by M. Goggin, seconded by B. Emens. Motion passed.

LTCO 12/04/2019

Robert Knipple	Randolph, NJ
Ardis Allen	West Milford, NJ
David Anania	E. Brunswick, NJ
Antonio Verdugo	Morristown, NJ
Johnny Cruz	Somerville, NJ
Laban Mejia	Trenton, NJ
Shawn Kovalich	Toms River, NJ
Jose Flores	Matawan, NJ
Gerardo Cordero	Manville, NJ

Daniel Procel	Hackettstown, NJ
Adrian Bonilla	Bridgewater, NJ
Marcos Tecum	Plainsboro, NJ
Geiner Allen	Bound Brook, NJ

- B. Compliance with Law/Rules – Update with Numbers
The Board received the monthly updated listing of numbers for compliance with the law and the rules.
- C. Notice of Violation/AONOCAPA/MR1/NVOS - Update with Numbers:
The Board received the report on the number of Notices of Violation issued to date, the number of AONOCAPA’s issued and the NVOS letters sent.
- D. Compliance Inspector Report
None
- E. Review of Applications and Approval
9 Businesses up for approval and one LTCO Reciprocity.

- 1. Business Registration
Motion to approve the nine Business Registration was made by J. Greipp, seconded by K. Downes. Motion passed.

Eagle Tree Service & Landscaping	Freehold, NJ
Fritz’s Tree Service	Red Bank, NJ
North Jersey Arborcare & Stump Gringing	Blairstown, NJ
Precision Landscaping, Inc.	Westville, NJ
Rogelios Landscaping Services, LLC	Hamilton, NJ
Schoney’s Landscaping	Forked River, NJ
Taylor Tree Service LLC	Palmyra, NJ
TJ General Construction & Landscaping	Orange, NJ
Tall Timbers Tree Care	Hamilton, NJ

- 2. LTCO Reciprocity
Motion to approve the one LTCO Reciprocity was made by J. Greipp, seconded by K. Downes. Motion passed.

Shawn Allen	Philadelphia, PA
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Note: The Board will review all LTE Emeritus applications at the January Board meeting.

X. General Public Comments (3 minutes/person):

The Board addressed Mr. Randy Halat: The Board did not receive an application for LTCO through grandfathering for Mr. Halat. Grandfathering was available from April 17, 2017 to April 14, 2018 and applications after the deadline were not considered. Mr. Halat was offered enrollment in the one-day LTCO prep class on January 30, 2020 and should submit an application for the LTCO examination scheduled for February 5, 2020.

Application fee is \$50.00 and exam fee is \$100.00, both should be submitted prior to the class on January 30, 2020.

XI. Adjournment:

Motion to adjourn by G. Lovallo, seconded by P. Zipse. Motion Passed 12:30pm